

# Ishan Joshi

## Procurement Manager

IJ

Lucknow, India   ishan.joshi@example.com   Fictional sample

### 01 Professional profile

Procurement Manager with an illustrative 11-year career focused on supplier evaluation, commercial comparison and procurement governance. Core strengths include Supplier evaluation, RFQ preparation and Negotiation. Selected examples describe the challenge, contribution and handover materials.

### 02 Professional experience

Jul 2022 - Present

#### Procurement Manager

Asterline Supply Network · Lucknow

Delivered defined workstreams in supplier evaluation, commercial comparison and procurement governance, coordinating reviewers and delivery partners.

- Created a documented evaluation model and coordinated technical reviews with accountable owners.
- Linked demand plans to a sourcing calendar and tracked exceptions to the agreed process.

Jul 2018 - Jun 2022

#### Procurement Manager

Northmere Supply Network · Lucknow

Developed hands-on experience across supplier evaluation, commercial comparison and procurement governance, with a defined review process.

- Used supplier evaluation and spend analysis on assigned work; recorded decisions so colleagues could understand the approach.
- Prepared handover materials and incorporated specialist feedback before closing the workstream.

Jul 2015 - Jun 2018

#### Logistics Associate

Cedarfield Supply Network · Lucknow

Built foundations through supported assignments, observation and practical feedback.

- Assisted with RFQ preparation and contract coordination, checking work with an experienced reviewer.
- Kept organised work records and developed clear handover habits through supervised practice.

#### EXPERTISE

##### Core capabilities

Supplier evaluation

RFQ preparation

Negotiation

Spend analysis

Contract coordination

Procurement governance

#### SELECTED WORK

##### Supplier evaluation framework

Supplier comparison and decision brief

##### Procurement planning cycle

Sourcing roadmap and procurement register

#### LANGUAGES

English - professional working

Hindi - professional working

#### CAREER CONTEXT

11 years in this illustrative career.

Three appointments.

Full work examples on page 2.

03 Supply-chain initiatives

Source well. Make the decision traceable.

|                                                                                                                                                                       |                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>WORK EXAMPLE 01 / ILLUSTRATIVE</div> <div>Supplier evaluation framework</div> <div>Prepared for handover</div> <div>Supplier comparison and decision brief</div> | <div>Context</div> <div>Quotes were compared without consistent service and quality assumptions.</div> <div>Contribution</div> <div>Created a documented evaluation model and coordinated technical reviews with accountable owners.</div> |
| <div>WORK EXAMPLE 02 / ILLUSTRATIVE</div> <div>Procurement planning cycle</div> <div>Prepared for handover</div> <div>Sourcing roadmap and procurement register</div> | <div>Context</div> <div>Urgent requests limited the team's ability to compare alternatives.</div> <div>Contribution</div> <div>Linked demand plans to a sourcing calendar and tracked exceptions to the agreed process.</div>              |

04 Education

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| <div>2013 – 2015</div> <div>MBA in Procurement Management</div> <div>Asterbridge Institute of Professional Studies</div> <div>Specialist study with a practice focus on supplier evaluation and RFQ preparation.</div>                                         |
| <div>2009 – 2013</div> <div>Bachelor-level study in the relevant discipline</div> <div>Cedarhaven College of Applied Studies</div> <div>Foundation study, practical assignments and supervised learning. Fictional institution and qualification record.</div> |

05 Professional development

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| <div>2024</div> <div>Supplier evaluation - advanced practice workshop</div> <div>Scenario exercises and peer review in supplier evaluation, commercial comparison and procurement governance.</div>                                                              |
| <div>2025</div> <div>Spend analysis - reflective practice seminar</div> <div>Applied learning reviewed through a bounded example and a written reflection.</div> <div>Continuing learning examples, not licences or independently verified certifications.</div> |

06 Practice & evidence notes

| Work focus                                                            | Evidence status                                              | Contribution scope                                 |
|-----------------------------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------|
| Supplier evaluation, commercial comparison and procurement governance | Illustrative work descriptions; no source artefacts attached | Owned the stated workstream, not all team outcomes |

Every employer and institution in this CV is fictional. The two work examples describe individual contributions; supporting artefacts and externally measured outcomes are not supplied. Replace example information with accurate records and permission-cleared work before using this CV.