

Pranav Menon

In-House Legal Counsel

PM

Pune, India pranav.menon@example.com Fictional sample

01 Professional profile

In-House Legal Counsel with an illustrative 11-year career focused on commercial contracting, internal guidance and legal-risk coordination. Core strengths include Commercial contracts, Stakeholder advice and Policy review. Selected examples describe the challenge, contribution and handover materials.

02 Professional experience

Jul 2022 - Present

In-House Legal Counsel

Asterline Legal Practice · Pune

Delivered defined workstreams in commercial contracting, internal guidance and legal-risk coordination, coordinating reviewers and delivery partners.

- Developed an approved playbook that distinguished standard positions from matters requiring legal judgement.
- Introduced intake questions and prioritisation based on documented business constraints.

Jul 2018 - Jun 2022

In-House Legal Counsel

Northmere Legal Practice · Pune

Developed hands-on experience across commercial contracting, internal guidance and legal-risk coordination, with a defined review process.

- Used commercial contracts and risk assessment on assigned work; recorded decisions so colleagues could understand the approach.
- Prepared handover materials and incorporated specialist feedback before closing the workstream.

Jul 2015 - Jun 2018

Legal Research Associate

Cedarfield Legal Practice · Pune

Built foundations through supported assignments, observation and practical feedback.

- Assisted with stakeholder advice and external counsel coordination, checking work with an experienced reviewer.
- Kept organised work records and developed clear handover habits through supervised practice.

EXPERTISE

Core capabilities

Commercial contracts

Stakeholder advice

Policy review

Risk assessment

External counsel coordination

Legal operations

SELECTED WORK

Contracting playbook

Contract playbook and approval matrix

Legal intake redesign

Legal intake form and workflow guide

LANGUAGES

English - professional working

Hindi - professional working

CAREER CONTEXT

11 years in this illustrative career.

Three appointments.

Full work examples on page 2.

03 Selected matters

Practical counsel, grounded in the business.

WORK EXAMPLE 01 / ILLUSTRATIVE Contracting playbook Prepared for handover Contract playbook and approval matrix	Context Repeated negotiations lacked consistent escalation principles. Contribution Developed an approved playbook that distinguished standard positions from matters requiring legal judgement.
WORK EXAMPLE 02 / ILLUSTRATIVE Legal intake redesign Prepared for handover Legal intake form and workflow guide	Context Business teams submitted requests without the needed context. Contribution Introduced intake questions and prioritisation based on documented business constraints.

04 Education

2013 – 2015 LL.M. in Corporate Law Asterbridge Institute of Professional Studies Specialist study with a practice focus on commercial contracts and stakeholder advice.
2009 – 2013 Bachelor of Laws (LL.B.) Cedarhaven College of Applied Studies Foundation study, practical assignments and supervised learning. Fictional institution and qualification record.

05 Professional development

2024 Commercial contracts - advanced practice workshop Scenario exercises and peer review in commercial contracting, internal guidance and legal-risk coordination.
2025 Risk assessment - reflective practice seminar Applied learning reviewed through a bounded example and a written reflection. Continuing learning examples, not licences or independently verified certifications.

06 Practice & evidence notes

Practice focus	Enrolment / authority	Matter privacy
Commercial contracting, internal guidance and legal-risk coordination	Not supplied in this fictional sample	All matter descriptions are invented and anonymised

Every employer and institution in this CV is fictional. The two work examples describe individual contributions; supporting artefacts and externally measured outcomes are not supplied. Replace example information with accurate records and permission-cleared work before using this CV.